



Tri-Valley Regional Occupational Program
1040 Florence Road, Livermore, CA 94550
Phone (925) 455-4800 • Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD

Regular Board Meeting of June 16, 2021

5:30 p.m. Closed Session

6:00 p.m. Open Session

Meeting to be conducted in compliance with Executive Order N-29-20

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

Chairperson Prusso called the meeting to order at 5:30 p.m.

Prusso -Aye

Rouse - Aye

Miller – Absent

Mokashi (Alternate for M. Miller) - Aye

2. PUBLIC COMMENT on posted closed session items only - None

3. ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 and §54957.6

Adjourn to closed session at 5:32 p.m.

A. Public Employee Performance Evaluation

Title: Superintendent

4. RECONVENE INTO OPEN SESSION – 6:00 p.m.

A. Pledge of Allegiance

B. Approval of the Agenda

The agenda was approved as written.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Mokashi	Rouse	3	0	0	0

C. Announcement of Any Reportable Action Taken in Closed Session

The board approved a satisfactory evaluation for Superintendent Duncan.

5. PUBLIC COMMENT - None

6. CONSENT CALENDAR – MOTIONS

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Mokashi	Rouse	3	0	0	0

A. Approval of Minutes from the Regular Board Meeting of May 24, 2021

The Board approved the Minutes from the May 24, 2021 Board Meeting.

B. Approval of Bill and Salary Report – May 1 – May 30, 2021

The Board approved the Bill and Salary Reports, which shows the District’s operating and salary expenditures for the period noted.

C. Approval of Purchase Order Summary – May 1 – May 30, 2021

The Board approved the Purchase Order Summary which shows the encumbrances of District funds for the period noted.

- D. Approval of the Memorandum of Understanding with Pleasanton Unified School District for the Middle College Coordinator**
The Board approved the MOU with Pleasanton Unified School District (PUSD) for the 2021-2022 school year.
- E. Approval of Memorandums of Understanding for 2021-2022 with Member Districts**
The Board approved the MOU's between TVROP, Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.
- F. Approval of Memorandums of Understanding with Livermore Valley Joint Unified School District for Services for 2021-2022**
The Board approved the MOU with Livermore Valley Joint Unified School District (LVJUSD) providing Business Services, Maintenance and Custodial Services.

7. DEFERRED CONSENT ITEM/S - None

8. INFORMATION / ACTION ITEMS

- A. Public Hearing on the Proposed 2021-2022 Budget – Information**
Chairperson Prusso opened the Public Hearing for the 2021-2022 Tri-Valley Regional Occupational Program Budget, which is held in Compliance with California Education Code 42103.

Hearing no comments, Chairperson Prusso closed the hearing.
- B. Proposed Budget and Adoption for 2021-2022– Action**
Superintendent Duncan introduced Teresa Fiscus, CBO TVROP, who presented the 2021-2022 Adopted Budget.
Ms. Fiscus recommended approval of the 2021-2022 Adopted Budget.

Trustee Mokashi asked if the 58% for salaries included benefits. Ms. Fiscus explained that benefits are included, but the reason the percentage is lower than member districts is due to the distribution of the CTE Incentive Grant, which is recorded under “other outgoing” and not “salaries”.
- | <u>Moved</u> | <u>Seconded</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstain</u> | <u>Absent</u> |
|--------------|-----------------|-------------|-------------|----------------|---------------|
| Rouse | Mokashi | 3 | 0 | 0 | 0 |
- C. Approval of 2021-2022 Board Meeting Calendar – Action**
The board approved the 2021-2022 Board Meeting Calendar with the understanding that a Board Workshop date would be determined at a later date.
- | <u>Moved</u> | <u>Seconded</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstain</u> | <u>Absent</u> |
|--------------|-----------------|-------------|-------------|----------------|---------------|
| Mokashi | Rouse | 3 | 0 | 0 | 0 |
- D. Approval of TVROP Master Schedule – Action**
Superintendent Duncan presented the schedule of courses for 2021-2022 to the Board for approval.
- | <u>Moved</u> | <u>Seconded</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstain</u> | <u>Absent</u> |
|--------------|-----------------|-------------|-------------|----------------|---------------|
| Prusso | Rouse | 3 | 0 | 0 | 0 |
- E. Approval of the 2% Salary Increase for Certificated and Classified/Confidential Personnel – Action**
Superintendent Duncan presented the proposed salary schedules for Certificated and Classified personnel reflecting a 2% increase to the Board for approval.
Ms. Fiscus noted this increase is not in the budget that was just approved. It will be reflected in

the First Interim Budget in October.

Trustee Mokashi asked how the 2% increase would effect the reserves. Ms. Fiscus said the increase would lower the unappropriated reserves, but the 5% reserve for economic difficulty and 7.5% of board reserve would remain in the budget.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Mokashi	3	0	0	0

F. Approval of the Certificated Management Salary Schedule based on County Compensation Study Results – Action

Superintendent Duncan presented the County Compensation Study Results and the proposed Certificated Management salary schedule to the Board for approval.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Prusso	3	0	0	0

G. Approval of June 16, 2021 Personnel Document– Action

Superintendent Duncan present the June 16, 2021 Personnel Document to the Board for approval.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Mokashi	3	0	0	0

9. SUPERINTENDENT’S REPORT

Customer Service

- Coordinating Council met on June 1 and discussed the ROP Master Schedule and, in particular, district bell schedules. Superintendent Duncan thanked Matt Campbell for taking the lead and appreciates that he understands the effect of district bell schedule decisions on ROP.
- We’re working with member districts on CALPADS reporting, which is due in July. They’re requesting far more information than prior years, which is more work for your data processing people.
- Our High School Pathway Liaisons have done a tremendous job so far. We’ll be bringing them back for the next school year.
- We’re on a number of task forces with member districts and we hope to continue that going forward.

Fiscal

- We submitted our 249 page CTEIG application on June 9.
- The state has put forward \$86.4m for ROP JPA’s which we hope will be approved.

Programs

- Although Glen Sparks is retired, he’s still out there pushing the Pre-Apprenticeship and Apprenticeship Programs, along with Amos, who’s been meeting with the new bay area apprenticeship person assigned to the Strong Workforce grants. The rules have changed for apprenticeship programs, which is exciting. We’re exploring opportunities from this component that will be a benefit to students. You’ll be hearing more about this from ROP and your districts.

Relationships

- The ACOE Superintendents Council will move from weekly meetings to once monthly.
- Tri-Valley ROP was recognized in the 2040 Plan; we were one of the only educational entities recognized for our successful work with business and industry.
- Amy Robbins is on the ACSA statewide calls, which is important for processes and legislation.

10. BOARD MEMBER REPORTS

Trustee Rouse - I attended the virtual Middle College graduation and it was fantastic. It exemplified how much care you take with your programs. It was beautifully run.

Kelly Mokashi appreciated the comprehensive information that was provided and commended ROP on their hard work.

Emily Prusso – Middle College graduation was really great. Amy Brown does a wonderful job with that. Emily wanted to give kudos to Kelly Bowers, LVJUSD Superintendent, for holding 21 vaccination clinics and getting over 13,000 people in Livermore vaccinated.

11. ANNOUNCEMENTS

Superintendent Duncan thanked Amy Robbins and Teresa Fiscus for their hard work on the YouthBuild Grant, which LVJUSD announced they had received.

12. ADJOURNMENT

Meeting adjourned at 6:58 p .m.

JD/lh

Submitted,

*Approved and entered into the proceedings
of the Board this 15th day of September, 2021*

Julie Duncan
Secretary to the Board

DocuSigned by:

Emily Prusso

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Emily Prusso
Chairperson